



المدرسة الهندية مسقط

INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

ص.ب: ٢٤٧٠، روي، الرمز البريدي: ١١٢، سلطنة عمان، هاتف: ٢٤٧٨٤٠٩٧، ٢٤٧٨٤٠٦٩، ٢٤٧٨٤٠٥٥، ٢٤٧٠٣٥٦٧، فاكس: ٢٤٧٩٤٩١٩
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Email: info@ismoman.com Website: www.ismoman.com



ISM/PRN/026/2024-25

May 1, 2024

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

NEW CBSE INITIATIVES

Please note that CBSE initiatives will be intimated promptly as and when received officially. Till then, do not believe the unauthenticated sources.

WEEKLY ACADEMIC PLAN FOR MIDDLE AND SENIOR SECTIONS

The subject teachers will upload the weekwise academic plan on the Moodle Portal.

ELECTION FOR PREFECTS, CAPTAINS, & VICE-CAPTAINS – CLASSES IX-XII

Election for classes IX to XII Prefects, Captains, and Vice Captains will be conducted on **Thursday, May 2, 2024.**

JHANKAAR HUES AUDITION – CLASSES IX TO XII

JHANKAR HUES Auditions for various events will be conducted on Saturday, 4th and 11th May 2024 for classes IX to XII.

INVESTITURE CEREMONY – CLASSES IX TO XII

The Investiture Ceremony for the newly appointed Senior Section Council will be held on **Tuesday, May 14, 2024.**

Signature



FIRST PERIODIC TEST – CLASSES IX TO XII

The First Periodic Test for classes IX to XII will commence on **Tuesday, May 21, 2024**. The syllabus and timetable for the test will be shared by the respective class teachers.

SCIENCE OLYMPIAD – CLASSES IX TO XII

Science Olympiad for classes IX to XII will be organised on **Thursday, May 30, 2024**. A circular related to the Science Olympiad will be shared separately.

JHANKAAR HUES AUDITION FOR CLASSES VI TO VIII

The first round of the Jhankaar Hues Audition will be held on **Saturday, May 4, 2024**, and the second round will be held on **Saturday, May 18, 2024**, at various venues in the school premises. The House Teams are urged to take part in the competitions enthusiastically. The complete details of the audition will be published soon.

JHANKAAR HUES AUDITION 1 & 2 FOR CLASS V

The first round of Jhankaar Hues for class V will be held on **Saturday, May 11, 2024**, and the second round will be held on **Saturday, May 18, 2024**. The details will be sent as a circular soon.

JUNIOR PREFECTS' INVESTITURE CEREMONY

The Investiture Ceremony of the Junior Prefects will be held on **Thursday, May 9, 2024**, at **9:00 a.m.** in the New Multipurpose Hall.

PERIODIC TEST 1 – CLASSES V TO VIII

The First Periodic Test will begin on **Tuesday, May 21, 2024**. The details of the timetable and portion will be uploaded in Moodle soon.



JHANKAAR HUES AUDITION- SUB JUNIOR CATEGORY – CLASSES III & IV

Jhankaar Hues Preliminary & Final Auditions for the Sub Junior category will be conducted on **Saturdays, 11th & 18th May 2024** respectively. A detailed circular has been issued in this regard.

GREEN SCHOOL CAMPAIGN - PRE-PRIMARY SECTION

Parents are requested to support the Green School Campaign by sending a pet plant (potted) to the Jibroo Campus through your ward.

BOOK STORE

The Book store is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.**

SCHOOL OFFICE

The School office is open on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.**

FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.** and on all Saturdays from **9.00 a.m. to 12.30 p.m.**

The first quarter fee (2024-25) is due and the last day to pay the first quarter fee without a fine is May 15, 2024. Request you to kindly make the fee payment before the due date.

The Quarter Wise fee details and the fine structure for the year 2024-25 are available on the Student Diary, School website, and Online Parent Portal/Mobile App. The existing fee structure is followed in the new academic year 2024-25. **The school fee can be paid monthly or quarterly as per the breakup given in the school diary and website.**

The School Fee can be paid online or through mobile banking by using the following means.



1. NEW PAYMENT GATEWAY FOR THE ONLINE BANKING

Indian School Muscat has recently launched its portal for online fee payments, which will allow parents to pay their fee dues without having to visit the school. This facility is available for all the students from KG to STD XII. With this new online portal, the parents will be able to generate and receive the online fee payment receipt instantly. Also, they will be able to view all fee details and outstanding for the entire year.

The payment gateway link is available in the school website (www.ismoman.com) and can be accessed by clicking on the button “**Fee payment**” in the home page.

The payment supports debit cards issued in Oman and all credit cards. Parents can login to the payment portal using GR Number of the student and date of birth. The portal can be reached using the link or by scanning the following QR Code.

<https://epay.ismoman.org/>



2. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “**INDIAN SCHOOL MUSCAT**” from the available options for the above online transactions and mobile banking.

3. BANK MUSCAT CDM

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**

4. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting the School Fee Payment option. **Credit Cards and Debit Cards will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App through the following platforms or banking portals.**

- (i) Tasdeed Portal (www.tasdeed.om)
- (ii) Thawani Pay Mobile app (Available in Play Store and Apple Store)



- (iii) National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- (iv) Sohar International Bank (Mobile Banking)
- (v) Oman Arab Bank (Mobile Banking)
- (vi) Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed.
Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

5. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: onlinefees@ismoman.com with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)

NEW ADMISSIONS FOR THE YEAR 2024-25

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through **Email: admissions@ismoman.com**

ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send an email to info@ismoman.com.



- For all queries related to the academics and/or section ongoing/online classes, you are requested to contact the respective section AVPs/VPs. The respective email IDs are provided on the school website (<http://ismoman.com/administration.html>).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send an email to onlinefees@ismoman.com.
- Parents can view the academic performance, fee details, attendance, circulars, and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>.

The Mobile Application (Indian School Muscat) can be downloaded from the Play Store or Apple Store. For any technical query regarding the access to parent portal or mobile application, please send an email to parentportal@ismoman.com by mentioning the GR. No. and the Name of the student.

- An experienced team of counselors is available for round-the-clock tele counseling 24x7 service at **90990444**.

TRANSFER CERTIFICATES

Parents who would like to apply for a Transfer Certificate for their wards after the academic year 2023-24 should submit the TC application in the prescribed form to the School office on or before 9th April 2024. **Please provide the resident card copy of the parent also along with the TC application in order to process the refundable deposit.**

The prescribed application form can be downloaded from the Admission page on the school website (www.ismoman.com) or can be collected from the admission office on any working day (Sunday to Thursday) between 7.30 a.m. and 2.30 p.m.

Please note that any further delay in submitting the TC application will result in a delay in issuing the TC on time. In such cases, the TC will be issued in April 2024 after the reopening of the school as per the guidelines mentioned in the school diary.

The new academic year Tuition Fee will be applicable as per the TC date for those TC applications received after 31st March 2024.

GENERAL GUIDELINES

- The class teacher will be the first point of contact for any queries related to the school's academics and other co-curricular activities. **All the parents must make sure to save the contact numbers of the class teachers on their phones so that the WhatsApp broadcasting messages can be received.**



- In case of any further clarification or queries, parents may write to the following email IDs:

For Classes KG I & KG II - vp.pre-primary@ismoman.com (VP -Pre-Primary Sec.)

- avp.pre-primary@ismoman.com (AVP Pre-Primary Sec.)

For Classes I to IV - vp.primary@ismoman.com (VP Primary Sec.)

- avp.primary@ismoman.com (AVP - Primary Sec.)

For Classes V to VIII - vp.middle@ismoman.com (VP - Middle Sec.)

- avp.middle@ismoman.com (AVP - Middle Sec.)

For Classes IX to XII - vp.senior@ismoman.com (VP - Senior Sec.)

- avp.senior@ismoman.com (AVP - Senior Sec.)

- All students are required to come to school in uniform (Regular or PE Uniform) as per the schedule at all times. Students of Classes I to VIII are allowed to wear normal and modest clothes on their birthdays. No electronic gadgets are allowed in School. Students are not allowed to wear any bracelets, wristbands, rings, fancy jewellery, or gold ornaments. Girls are permitted to wear a pair of earrings and a thin chain with a single pendant.
- Parents are required to make the necessary transport arrangements for their children as per the school timings provided. The students are allowed to wait in the A Block Multipurpose Hall or in the waiting area in front of the fee counter.

■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has an Appeal Committee to address the concerns of children/parents regarding the marks awarded in the **Term Examinations (Classes V to XII) conducted by the school**. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for internal assessments (class work, project work, practical, notebook, portfolio, etc.) and for the examinations conducted by the CBSE.

The details of the above committee have already been shared with the students and parents. For any further queries, parents can contact the respective AVP/VP.

SPONSOR A CHILD WITH EDUCATION

Young Communitarians of Indian Schools (YCIS) is an initiative of the Board of Directors, Indian Schools, Oman formulated with the vision of inculcating values of social service and civic responsibility among the students.



The YCIS team of Indian School Muscat has taken up a noble mission to share resources and help underprivileged students. Hundreds of our parents are unable to pay their wards' school fees due to genuine hardships arising from an unforeseen change of circumstances. This charitable endeavor requires a great deal of support and involvement from your end. Your support in this regard can be a quarterly, half-yearly, or annual fees of our well-deserving students.

The fee can be paid online or through a cheque in favour of “**Indian School Muscat**” or at the school fee counter mentioning ‘**Sponsor a Child Initiative**’.

Please send an email with details of payment for all online transactions. For any queries, please contact the Senior Vice Principal (Admin) or through email-sponsorachild@ismoman.com

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■ MEETING PARENTS

Parents can meet the School Management Committee and School Administration on the **3rd Monday of every month at 6.00 p.m.** to discuss suggestions, improvements, or concerns about the school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to chairwelfare.smc@ismoman.com).

Location: Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

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Kind regards,


Rakesh Joshi
Principal



ACCOLADES

1	*Rayees Ahamed Shaik of Class VIII O, achieved an International zonal rank of 7 in the NSTSE (National Level Science Talent Search Examination) 2023-2024, showcasing his dedication and academic talent.
2	*Elina D'souza of Class V-G participated in the 5th National Level Abacus Competition held on 17 th February 2024 in Middle East College, Muscat, and achieved a Champion Award.
3	*Elina D'souza of Class V-G participated in the 1st Open Friendship Karate Championship 2024, at Sultan Qaboos Sports Complex, Muscat on 18th March 2024, and was awarded Bronze (3 rd place) in Kata.
4	*Atharv Bansal of Class X I participated in the open Chess championship (organized by the Department of Cultural and Sports Activity along with the Oman Chess Committee) and finished 5 th position and secured 62 FIDE points.
5	*Andrew Jordan of Class XI K received the MVP award in the Seeb Basketball Tournament 2024.
6.	*Aaryan Kishor of Class X was declared Shastra Pratibha for the year 2023 organised by Science India Forum (SIF) Oman Chapter.
7	*Swapnil Singha of Class X C secured 28 th International rank in the Unified Cyber Olympiad.
8	*Niranjan Kannan Raj of Class III J was awarded Gold Topper in the 5 th Oman National Abacus Competition – Brain O Brain 2024.
9	Mohammed Rayan Qureshi of Class XII D won the ISM@50 Tagline Contest.

*The students participated in the above external events and competitions based on their individual interests.

